

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, FEBRUARY 7, 2022**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL AUDITORIUM
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

- I. CALL TO ORDER:** Jill Critchley Weber, President at 7:31 PM
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Ann Ciccarelli, Michelle Clark, Chris Delsandro, Matthew Gilfillan, Lata Kenney, Susan Ross, Michael Ryan, Bradley Smith and Jill Critchley Weber.

Absent: None

Also Present: Dr. Michael LaSusa, Superintendent, Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Emily Sortino, Assistant Superintendent of Student Services; Ms. Beth; Grant, Human Resources Manager and 23 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** – Jill Critchley Weber led the assembly in the Pledge of Allegiance.

- V. BOARD PRESIDENT’S COMMENTS** – Ms. Critchley Weber: No comments

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT’S REPORT

Dr. LaSusa: Congratulates the staff and students at Lafayette Avenue School and Chatham Middle School for the productions that took place last weekend. Both productions were a huge success.

Dr. LaSusa: Commented on Governor Murphy's announcement that as of March 7, 2022, masks are no longer mandated but will be optional. Unless the Board advises differently, the district will make masks optional on March 7, 2022. Policies will be alerted, adopted and approved at the February 28th meeting to reflect that masks will be optional.

- Update on School Start Times
 - Dr. LaSusa: Presented the update on School Start Times and responded to questions from the Board.
 - Ms. Critchley Weber: Noted that Dr. LaSusa has been working on the change of start times for years. She asks Dr. LaSusa to please continue fine tuning the changes and announce the changes in March.
 - Mr. Gilfillan: Stated that the number of AP classes should be reduced to assist in the reduction of student stress.

B. BUSINESS ADMINISTRATOR'S REPORT

- Construction Update
 - Mr. Peter Daquila: Reported that the maintenance department has been dealing with some heating issues and doing its best to resolve them as quickly as possible
The maintenance staff and custodial staff need to be commended for efforts and hard work in clearing all the snow.

VII. COMMITTEE REPORTS

- A. Personnel** (A. Ciccarelli): The committee met on January 19th and discussed the selection process for a Supervisor of Math and a confidential matter. The next meeting is March 9th.
- B. Curriculum** (M. Clark): The committee met on January 24th. There were two presentations:
Doug Walker – CHS Graduate placement which will be presented at the February 28th Board meeting.
Stephen Maher – K-5 History program that will be used instead of books. The next meeting will be March 9th.
- C. Finance/Facilities** (M. Gilfillan): The next committee meeting will be on February 9th.
- D. Policy and Planning** (M. Ryan): The next committee meeting will be on February 9th. The will review the Mask Policy, Board Member Vacancy Policy, Transgender Policy and other policies.

Liaisons

Chatham Borough (A. Ciccarelli): Jill Weber stated that the district continues to work with the Borough on redevelopment. Thanks to Carolyn Dempsey for her assistance.

Chatham Township (B. Smith): Nothing to report.

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report.

Chatham Performing Arts Boosters (J. Weber): Jill Weber noted that both of the Lafayette Avenue School and Chatham Middle School plays were terrific.

Chatham Education Foundation (S. Ross): Announced that the Chatham Education Foundation is doing a Valentine Day Fundraiser with Woodland Bakery and Hickory Tree Pizza. Please support the local vendors.

Chatham Recreation (M. Gilfillan): Nothing to report.

VIII. MINUTES

Motion by Trustee: Ms. Critchley Weber, seconded by: Ms. Ciccarelli, Roll call vote: 8-0-1

Abstained: Matthew Gilfillan

Approval: Minutes

RESOLVED: That the Board of Education approves the regular and executive minutes from the following meeting:

- January 10, 2022 - Public Session and Executive Session

IX. PUBLIC COMMENTARY***NOTICE OF PUBLIC COMMENT TIME LIMIT***

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

- Jill Critchley Weber – Stated that there will be a three minute time limit for each person speaking during the Public Commentary section.
Ms. Critchley Weber called for three minutes of silence to indicate that the three minutes is long enough for the speaker to make his or her comments.
- Shannon Piskaldo, Co-President – District Cabinet – Supports the change in CHS start time. Dr. LaSusa had presented this topic over 3 years ago. The lack of sleep is a major factor and detriment to the high school students. Decreasing anxiety is worth the issues that need to be resolved to change the start times.
- Rebecca (last name not provided), parent of 3 MAS students – Objects that the music room is being combined with the art room. Feels that the change could have been communicated better to the parents of MAS. Requests that the Media Center be staffed fulltime again. Asked why an additional pre-school class is being added at MAS? Asks for better communication on district plans and easier access to data.
- Betsy Long & Laura Noonan – They support the change in start times to improve the mental health of the CHS students.
Requests that the Board work with the CEA to adjust the necessary work schedules to support the staff.
- Megan Simoni (emailed report) – Provided a recap for all of the CHS. And district staff that are involved in the district’s Extracurricular Activities
 - Football - **6-3 record & playoff berth, 11th in school history and 1st since 2015**, Head Coach Evan Picariello, Physical Education
 - Girls Tennis **Morris County Champions / NJAC Conference Champions**, Head Coach James Kai, Science
 - Cross Country - **Morris County Champions**, Head Coach Gianna Parlavecchio, Physical Education
 - Field Hockey - **Morris County Champions**, Head Coach Kaitlin Leyden, Special Education
 - Girls Soccer - **Morris County Champions (First Ever) / State Sectional Finalists**, Head Coach Gary Adair, Physical Education... also named Morris County’s “Coach of the Year”
 - Julie Ryan’s Robotics Team was just recognized as a top ten global finalist for the 2021 Innovative Challenge season; they also earned the highest score of the day at a recent Robotics competition on Jan 22nd held at Delbarton. And they’ll be hosting the NJ Western League Tournament at CHS on Feb 19th for a 6th year in a row.

Recent Staff Initiatives:

- Aaron Yamamoto of the math department recently wrote and received a CEF grant for math classroom white board desks; he’s now using them with his math classes along with Meredith Kempson, Kyle Lynott and Laura Scerbo
- Andrea Murphy (School Counseling) and Heather Marsh (Student Assistance Counselor) have joined forces to offer once-a-month “Wellness Wednesday” events in the Rest & Relaxation room during lunch. These events are open to all students. Thus far, Wellness Wednesday initiatives have included live music cafes with student performances/ hot beverages. This Wednesday there’ll be an opportunity to interact with therapy dogs; and possible future events include making aromatherapy putty, mindfulness coloring and/ or yoga!
- Nicole Lois – Asks that a three minute silence be included in the agenda in the future. She feels it was a waste of time.
- Bill Heap – Yields to Dr. LaSusa on the change of start times. Requests a matrix or results to show the positive effects of the change in the CHS start times.
- Jill Critchley Weber – Thanked the folks for the support in the change in the CHS Start times. Thanked Megan Simoni for recognizing all the staff members that are involved in extracurricular activities.
- Dr. LaSusa – Apologizes for not communicating the changes at MAS. Preschool for 3 & 4 year olds is mandated by law. There has been a significant increase in number of preschoolers that need services. All preschool programs are housed at MAS. Students at MAS, SBS & WAS all receive the same amount of library, art & music time. Staffing meetings are being scheduled to discuss enrollment for 2022/2023 staff shifting.

X. ACTION ITEMS

Dr. LaSusa – Happy to welcome Aaron Yamamoto as the next Math Supervisor.

A. PERSONNEL

Agenda items A.1 to A.19. Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Ms. Clark.
Roll call vote: 9-0-0

After Executive Session

Addendum item A.20. Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Ms. Clark. Roll call vote: 9-0-0

1. (0173-21/22) Acceptance: Resignation

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date	Notes
Erekovcanski, Veselin	Buildings & Grounds/Maintainer	01/28/2022	
Himstreet, Kathryn	LAF/Paraprofessional	02/04/2022	
Sink, Lori	CHS/Paraprofessional	02/11/2022	
Ames, Ellen	MAS/Paraprofessional	03/11/2022	

Vogt-Hurley, Kimberly	CMS/Behaviorist	04/04/2022	
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2. (0174-21/22) Amendment: Contracts - 2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date	Notes
** Kandel, Kristen	Mental Health Clinician	District	MA60	17	1.0	\$106,180.00 Prorated \$48,842.80	02/14/2022	06/30/2022	
Supersedes action from 12/13/2021 to amend start date and salary									
Carroll, Shannon	Teacher of Special Education/ Preschool	MAS	BA15	7	1.0	\$62,840.00 Prorated \$30,163.20	02/08/2022	06/30/2022	.
Supersedes action from 12/13/2021 to amend start date and salary									
Ribaudo, Charlotte	Paraprofessional	LAF	N/A	N/A	N/A	\$19.22/hr	12/14/2021	01/13/2022	
Supersedes action on 12/13/2021 to amend termination date									
Porfirio, Maria	Paraprofessional	MAS	N/A	N/A	N/A	\$24.54/hr. + \$600 Prorated stipend \$495.96	08/24/2021	06/30/2022	
Supersedes action on 06/21/2021 to include "other" stipend prorated from 10/25 - 06/30/2022									
Muraz, Soler	Paraprofessional	MAS	N/A	N/A	N/A	\$19.22/hr. + \$600 Prorated stipend \$270.00	01/04/2022	06/30/2022	
Supersedes action on 01/10/2022 to include "other" stipend prorated from 02/14 - 06/30/2022									
** To be paid under ARP/ESSER Grant									

3. (0175-21/22) Amendment: Custodial Contract - 2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column/Step	FTE	Salary	Night Differential	Total Prorated Salary	Effective Date	Termination Date
Thomas, Henry	Custodian	LAF	IV/3	1.0	\$40,065.00 Prorated \$16,693.75	\$2,000.00 Prorated \$833.33	\$17,527.08	02/01/2022	06/30/2022
Supersedes action on 01/10/2022 to amend position, location and include start date and salary									

4. (0176-21/22) Approval: Contracts - 2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves

contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date	Notes
Agar, Selda	Paraprofessional	LAF	N/A	N/A	N/A	\$19.22/hr.	01/24/2022	06/30/2022	
Razzaq, Shazia	Paraprofessional	SBS	N/A	N/A	N/A	\$19.22/hr.	01/28/2022	06/30/2022	
Romano, Jaclyn	Paraprofessional	MAS	N/A	N/A	N/A	\$19.22/hr. + \$600 Prorated stipend \$270.00	02/09/2022	06/30/2022	Stipend prorated from 02/14 - 06/30/2022

5. (0177-21/22) Approval: Contract-2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Administrator Association (CAA).

Name	Position	Location	Column/ Step	Salary	Effective Date	Termination Date	Notes
Yamamoto, Aaron	Supervisor of Mathematics, K-12	District	Supervisors 1	\$120,000 prorated TBD start date	TBD	06/30/2022	

6. (0178-21/22) Approval: Unpaid Absences

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2021/2022 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Sorensen, Tereza	Paraprofessional	WAS	4	01/25/2022	01/28/2022	
Clark, Lenora	Paraprofessional	CMS	3	02/02/2022	02/04/2022	
Wilson, Lindsay	Paraprofessional	MAS	2	01/26/2022 & 02/04/2022	N/A	
Wood, Laura	Paraprofessional	WAS	1	02/18/2022	N/A	
Doria, Danielle	Paraprofessional	CMS	1	03/02/2022	N/A	
Carles, Julie	Paraprofessional	WAS	2	03/07/2022	03/08/2022	
Hyde, Anne	Paraprofessional	CHS	6	03/28/2022	04/04/2022	
Beebe, Brenda	Paraprofessional	MAS	5	03/28/2022	04/01/2022	
Coiro, Donna	Paraprofessional	MAS	4	04/08 & 04/20-04/22/2022	N/A	
Kelly, Sally	School Nurse	LAF	2	06/15/2022	06/16/2022	

7. (0179-21/22) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

Employee #	Total Number of Days
ID# 8148	4.5
ID# 2167	5
ID# 7549	29
ID# 2176	5
To be used as needed during the 2021/2022 school year.	

8. (0180-21/22) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following Maternity Leave of Absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8847	09/08/2021	35	10/28/2021	10/28/2021	01/28/2022	02/16/2022	Supersedes action on 04/26/2021 to extend and amend date of return.

9. (0181-21/22) Approval: Maternity Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following Maternity Leaves of Absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 7421	05/23/2022	19	08/22/2022	08/22/2022	N/A	11/15/2022	
ID# 8643	05/09/2022	23	06/08/2022	08/22/2022	11/15/2022	01/23/2023	
ID# 7067	05/16/2022	24	08/22/2022	08/22/2022	N/A	11/14/2022	

10. (0182-21/22) Approval: Paternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Employee #7441 for a Paternity Leave of Absence under FMLA for the period April 20th, 2022 through June 1, 2022 with an anticipated return of June 2, 2022.

11. (0183-21/22) Amendment: Family Medical Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following Family Medical Leave of Absence:

Employee #	Leave Start Date	Family Illness & Accumulated Family Illness Days Applied	FMLA Start Date (unpaid with benefits)	NJMLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7268	01/03/2022	3	01/06/2022	N/A	N/A	03/01/2022	

12. (0184-21/22) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2021/2022 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		DiMeo	Elissa
x	x	x		Champi	Sydney
x	x	x		Riker	Joanna
x	x			Karmeh	Sami
x	x	x		Thomas	Quaneshia
x	x	x		Cox	Courtney
x	x			Pagano	Nancy
x	x			Shi	Harrison
x	x			Plante	Thomas
x	x			Pourmanouchehri	Alireza
x	x			Dupree-Walker	Jakarhi

13. (0185-21/22) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the Extra Class Stipend for the following staff members, for instruction provided during the 2021/2022 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
O'Reilly, Grayson / Teacher of Special Education	CHS	01/28/2022	06/30/2022	\$6,000	Supersedes action on 01/10/2022 to amend dates and salary.
Simoni, Meghan / Teacher of Special Education Biology	CHS	01/28/2022	06/30/2022	\$6,000	Supersedes action on 01/10/2022 to amend dates and salary.
DeSantis, Nicholas / Astronomy	CHS	12/07/2021	01/27/2022	\$2,160	Supersedes action on 12/13/2021 to amend end date and salary.

Cafaro, Emily / Exercise Physiology	CHS	01/28/2022	04/08/2022	\$2,880	Supersedes action on 12/13/2021 to amend start date and salary.
Pane, Cassandra / Teacher of Special Education	CMS	12/16/2021	02/11/2022	\$2,340	Supersedes action on 01/10/2022 to amend end date and salary.
Major, Amanda / Teacher of Special Education	CMS	12/16/2021	02/11/2022	\$2,340	Supersedes action on 01/10/2022 to amend end date and salary.

14. (0186-21/22) *Rescind: Winter Coaching Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the contract for a Winter Coach, for the 2021/2022 school year as per the agreement between the School District of the Chathams and the CEA.

Name		Season	Sport	Assignment	Ratio	Salary
Kelly Nydegger	*	Winter 2021/2022	Boys' Indoor Track	Assistant Coach	0.6	\$6,033.00

*Denotes district employee.

15. (0187-21/22) *Amendment: Winter Coaching Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for Winter Coaches, for the 2021/2022 school year as per the agreement between the School District of the Chathams and the CEA.

Name		Season	Sport	Assignment	Ratio	Salary
Darren Yen		Winter 2021/2022	Fencing	Volunteer	N/A	N/A
Hunter Stusnick		Winter 2021/2022	Fencing	Assistant Coach	0.6	\$6,033
Supersedes action on 10/11/2021 to amend assignments, ratios and salaries.						

16. (0188-21/22) *Amendment Contracts - Extra Duty Stipends 2021/2022*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for an Extra Duty Stipend, for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Alexis Irene	Musical Production 4th Assistant	0.125 (1st half)	\$,1256.88
Supersedes action on 08/23/2022 to amend ratio and compensation			

17. (0189-21/22) *Approval: Contracts - Extra Duty Stipends 2021/2022*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract for an Extra Duty Stipend, for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Layla Clarke	Musical Production 4th Assistant	0.125 (2nd half)	\$1,256.88

18. (0190-21/22) Amendment: Supplemental Nursing Support

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the end date to a temporary increase to the weekly hours of Deborah Smith at Chatham Middle School, not exceeding 30 per week for the period January 3 - February 28, 2022.

19. (0191-21/22) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's **Policy 6471 - School District Travel**, travel by school district employee and Board of Education members must be approved in advance; now.

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Feb	15	2022	Lisa	Lattarulo	Supervisor of Student Health & Well Being	Shape NJ	Annual Conference	Long Branch NJ	\$245
Feb	15	2022	Karen	Leister	Supervisor of Student Health & Well Being	Shape NJ	Annual Conference	Long Branch NJ	\$252
Feb	15	2022	Gary	Adair	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Anna	Amster	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Marianne	Gall	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Thomas	Mantone	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Gianna	Parlavecchio	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Evan	Picariello	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	15	2022	Gianna	Zarra	Health/PE Teacher	Shape NJ	Annual Conference	Long Branch NJ	\$225
Feb	16-18	2022	Elizabeth	Gaynor	Psychologist	NASP	Annual Conference	virtual	\$450
April	22-25	2022	Kristen	Crawford	Supervisor of Science	AERA	Annual Conference /presenting	San Diego CA	\$1450

Addendum voted on After the Executive Session

20. (0192-21/22) Approval: Termination – Addendum

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the termination of employee # 8940.

B. FINANCE/FACILITIES

Agenda items B.1 to B.23, Motion by Trustee: Mr. Gilfillan, seconded by Trustee: Ms. Clark,
Roll call vote: 9-0-0

Matthew Gilfillan thanks CMS for their Box Tops for Education donation.

1. *(0129-21/22) Approval: Payments - Bills List & Payroll*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

Description	Total
Bill List - 01/18/2022	\$473,775.76
Bill List - 02/07/2022	\$764,462.92
Payroll - 01/15/2022	\$2,176,031.38
Payroll - 01/28 2022	\$2,199,646.78
Total	\$5,613,916.84

2. *(0130-21/22) Approval: Final Transfers - June 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of June 2021 Transfers within the 2020/2021 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B.2)*

3. *(0131-21/22) Approval: Final Monthly Report of County Transfers - June 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for June 2021. *(Attachment B.3)*

4. *(0132-21/22) Approval: Final Report of the Board Secretary - June 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for June 2021. *(Attachment B.4)*

5. *(0133-21/22) Approval: Final Report of the Board Treasurer - June 2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for June 2021. *(Attachment B.5)*

6. *(0134-21/22) Approval: Final Finance Certification - June 2021*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for June 2021 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *(0135-21/22) Approval: Final Transfers - July 2021 through November 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Reports of July 2021 through November 2021. Transfers within the 2021/2022 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(On File in the Business Office)*
8. *(0136-21/22) Approval: Final Monthly Report of County Transfers - July 2021 through November 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Monthly Report of County Transfers for July 2021 through November 2021. *(On File in the Business Office)*
9. *(0137-21/22) Approval: Final Report of the Board Secretary - July 2021 through November 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Secretary for July 2021 through November 2021. *(On File in the Business Office)*
10. *(0138-21/22) Approval: Final Report of the Board Treasurer - July 2021 through November 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Final Report of the Board Treasurer for July 2021 through November 2021. *(On File in the Business Office)*
11. *(0139-21/22) Approval: Final Finance Certification - July 2021 through November 2021*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for July 2021 through November 2021 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
12. *(0140-21/22) Approval: Monthly Report of County Transfers - December 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for December 2021. *(Attachment B-12)*
13. *(0141-21/22) Approval: Report of the Board Secretary - December 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for December 2021. *(Attachment B-13)*
14. *(0142-21/22) Approval: Report of the Board Treasurer - December 2021*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for December 2021. *(Attachment B-14)*
15. *(0143-21/22) Approval: Finance Certification - December 2021*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly

financial reports for December 2021 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

16. *(0144-21/22) Approval: 2022//2023 Budget Guidelines*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Board of Education Budget Guidelines for the 2022/2023 School Year as follows:

- Continue to provide funding for programs and services as the district strives for educational excellence.
- Provide funding for all programs required by state and federal mandates and Board policy.
- Provide funds necessary for the maintenance and capital improvements to the district facilities.
- Continue to be prudent in the expenditure of district funds, respecting its impact on local taxpayers.
- Build the budget from a zero base, requiring justification for all line items, including contingencies for unanticipated needs.
- Maintain free balance to a minimum level of 2 percent.

17. *(0145-21/22) Approval: 2022/2023 Budget Development Calendar*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tentative School District of the Chathams Board of Education Budget Development Calendar for the 2022/2023 budget. *(Attachment B.17)*

18. *(0146-21/22) Approval: State of NJ, Department of Education, Schools Development Authority Funding for Emergent and Capital Needs*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves and accepts the funding of \$100,372.00 from the State of NJ, Department of Education, Schools Development Authority Funding for Emergent and Capital Needs to be used towards the cost of the replacement of 11 Univentilators in the B wing of Chatham High School.

19. *(0147-21/22) Approval: Application for SEMI Program Waiver*

WHEREAS: N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022/2023 school year; and

WHEREAS: The Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid-eligible classified students;

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022/2023 school year.

20. *(0148-21/22) Acceptance: Box Tops for Education - CMS*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education and acceptance of Jill Gihorski, CMS Principal, of Box Tops for Education - December 2021 in the amount of \$154.60.

21. *(0149-21/22) Approval: Home Instruction*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves E.I. US, LLC dba LearnWell to provide home instruction at the rate of \$63.00/hour for the 2021/2022 school year in an amount not to exceed \$3,000.00.

22. *(0150-21/22) Approval: 2022/2023 CHIP Tuition Rate*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tuition for the Chatham Inclusion Preschool Program (CHIP) to be set at \$3,100.00 for the 2022/2023 school year.

23. *(0151-21/22) Approval: Evaluation Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Summit Speech School, to provide speech and language evaluation services for district students not to exceed the amount of \$700.00 for the 2021/2022 school year.

C. CURRICULUM

Agenda items C.1 to C.2. Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Kenney,
Roll call vote: 9-0-0

1. *(0043-21/22) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from January 10, 2022 through February 4, 2022.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of January 10, 2022 through February 4, 2022, pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(0044-21/22) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's January 10, 2022 Meeting, which encompasses all HIB findings from December 13, 2021 through January 7, 2022.

D. POLICY

Agenda items D.1. Motion by Trustee: Mr. Ryan, seconded by Trustee: Ms. Critchley Weber,
Roll call vote: 9-0-0

Dr. LaSusa – Noted that Policy 164.11 is the first adjustment to COVID related procedures.

1. *(013-21/22) Approval: First Reading of Policies*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy 1648.11. *(Attachment D.1)*

XI. BOARD BUSINESS

Dr. LaSusa – Will work on the 2023/2024 Calendar.

XII. PUBLIC COMMENTARY

- Bill Heap – Appreciated the Three minute moment of silence.
The WSJ reported on Woodside, CA in Silicone Valley. The town declared itself as a Sanctuary for Cougars to avoid the building of affordable housing. Asked if Chatham can do the same since it is Cougar Country (HaHa)?
- Vanessa Urie – Can the district post enrollment results on the website? It seems in the last three years the MAS students have seen many reductions. Why are applications being accepted for CHIP students? Couldn't the two classes be consolidated?
- Jill Critchley Weber – Enrollment will be posted.
- Dr. LaSusa – We will discuss enrollment. Information has been embedded in other presentations in the last few years.
Preschool classes need to be a mix of students with various learning levels to facilitate learning. In the past, music was on the stage at WAS and in the cafeteria at SBS. The district utilizes space as best as possible.
- Jill Critchley Weber – The district has no intention of eliminating art or music.

XIII. EXECUTIVE SESSION

Executive Session was called to order at 9:05 PM by Trustee: Ms. Critchley Weber, seconded by Ms. Ciccarelli, Roll call vote: 9-0-0

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A personnel matter;
2. A collective bargaining agreement and/or negotiations related to it;

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION - The board reconvened in Public Session at 9:15 PM

On a motion by Ms. Critchley Weber, seconded by Ms. Ciccarelli, Roll call vote: 9-0-0

XV. ADJOURNMENT

On a motion by Ms. Weber, seconded by Ms. Ciccarelli, and as approved by unanimous voice vote, the meeting adjourned at 9:23 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary